https://www.energex.com.au/residential-and-business/solar-for-customers/solar-pv-micro-embedded-generator

Item	Form no	Duration	Completed Y/N	Y/N
1. Customer Application via the Energex Electrical Partners Portal.	20131105_115 600_9205744			
2. Stage 1 assessment		20 working days.	Sent?	
If the Stage 1 Successful from the Assessment report,			Received	
3. Further detailed information of the installation				
Payment of an Embedded Generation Assessment Fee.	20131106_131 210_5744135	\$3116.00	Sent	
4. Stage 2 Assessment. This will require the customer to provide the following information:	20130701_081 631_6505			
Protections schematics			Sent?	
Single Line Diagrams			Sent?	
 Registered Professional Engineer Queensland (RPEQ) certification how the installation complies without adopting Energex network solutions. 		\$60 0 .00	Certification Commissioned?	_
 RPEQ engineering assessment of steady state voltages, harmonics, and flicker in accordance with Australian and IEC Standards for disturbing loads 	20140402_143 737_7973		Assessment Commissioned?	
 RPEQ certification that the installation will comply with the requirements set out in <u>BMS 4240 –</u> <u>Customer Standard for Generation by PV Inverter Systems – 30 to 1000 kW</u> 			Certification Received?	
5. Once all design conditions meet Energex requirements,				
 A negotiated <i>Customer Connection Contract</i> (NCCC) will be prepared and forwarded for acceptance by the customer. 			Contract Received?	
• The completed contract is then to be forwarded to Energex, however, will not be executed by Energex until the customer has lodged a			Executed Contract sent to Energex?	
 A Compliance Assessment Report (CAR) needs to be completed by an approved RPEQ Engineer. (List on following website http://apps.energex.com.au/service providers/technical docs/asp/technical documents.asp) 		\$600.00	CAR Completed?	
• Your client will have 130 days following acceptance of the NCCC to lodge the CAR.	BMS 4240	Up to 130 days to Lodge CAR	Lodged?	
6. Once the CAR has been issued by approved RPEQ Engineer and receipted by Energex THEN and only THEN can you engage your solar installer to commence the installation.			Installer Booked	
7. AFTER solar system installation is completed there are 3 further steps				
 An Electronic Work Order EWS needs to be submitted to Energex – Detailing the system is ready for metering 			EWO Submitted?	
Metering changeover then has to be completed by Energex		10 bus days	Meter Change over ?	1
Once metering changeover completed by Energex the system can be switched on.		-	Switched On ?	