

# South Lyon East Band Booster Meeting

## February 2, 2017 – Meeting Minutes

\*Minutes were approved by the board via email on 2/6/17\*

- I. **Open Meeting** – Joe Grima called the meeting to order at 6:05pm.
  - a. In attendance were: Matt Smith, Steve McGuire, Heidi Sanford (Secretary), Tim Sanford, Joe Grima (President), Jim Hill (Treasurer), and Jay Blades (VP Operations).
  - b. Approval of previous meeting minutes – the minutes from the January meeting were approved by the board via email on January 30 and will be posted to the band website.
  
- II. **Director's Report** – Matt Smith
  - a. Curriculum Fair (for next year's incoming freshmen) – this is tonight and the Jazz Band is performing in the commons during the event.
  - b. Solo & Ensemble – it was a great weekend for the program at districts, and all the performers did well. Mr. Smith celebrated with the kids who participated by treating them to breakfast before school last week. State Solo & Ensemble will be at SLHS for those who qualified, on March 18<sup>th</sup>. We will be helping SLHS to set up and run this event, so some volunteers will be needed – maybe just kids, but maybe a few parents, too. More information will be provided when it becomes available.
  - c. Pre-festival Concert – will be on Valentine's Day. Millennium Middle School will not be participating with us this time (as they have in the past), since they just got a new director.
  - d. Festival – we are preparing now. The festival will be on March 11<sup>th</sup> at Walled Lake Northern, and both bands will watch each other perform, since it is easier logistically to have all the kids there together.
  - e. What's next – there are a potential 32 kids coming up to high school band next year from 8<sup>th</sup> grade! Mr. Smith visited CMS and MMS this week to recruit and many kids are interested. Laura is sending out flyers about color guard for recruiting students interested in that, too.
  
- III. **President's Report** – Joe Grima
  - a. Trailer – Joe mentioned that we need someone to take the lead on coordinating fixing-up the trailer. Maybe a small group of volunteers can get organized with specific assignments for what to do and how to get donations. We will look into sponsorships that companies can buy to get their name on our trailer in exchange for a monetary donation, and we need to make specific plans for this. Joe would like to have a separate meeting about this before the end of the year, so that there is an official policy in place - maybe in March.
  
- IV. **Music Department Coordinator's Report** - Laura Hogan
  - a. (Laura was not present, so Jim Hill reported on her items)
  
- V. **Treasurer's Report** – Jim Hill
  - a. Update on Laura Hogan's items
    - i. Band Fee debt – letters about delinquent band fees went out to those who still owe.
    - ii. Trip update – per Mr. Smith – the mandatory meeting was Monday. Money is still coming in, with final payments due February 13th. Fundraisers are done.
  - b. Update on account
    - i. Account Status – we have \$18,849.78 in the account right now, but still have some big checks outstanding (such as travel expenses). We are also holding some fundraised money in escrow for students. Currently we have advanced more in trip payments than we've taken in. Jim and Laura met today to get this all figured out. Some kids are not going on the trip, so their fundraised monies are staying in there for the future. We are owed about \$6,500 – with final trip payments due February 13th. So, taking all that into account, we really have a total of \$7,587.92 in the account right now.
    - ii. Non-profit status update – Jim checked with the IRS and found out that there was something wrong with the electronic submission, so he had to re-submit. That has been done now. He will continue to check on the progress to make sure it gets completed soon.
    - iii. Mr. Smith suggested maybe we find a way to incentivize fundraising for the kids next year, so they would be motivated to sell more during fundraisers. We all brainstormed a little about possible fundraising ideas for the future. It was determined that we should have another separate meeting just about fundraising in order to bring up more ideas for future consideration.

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- VI. **VP of Development** – This board position is currently open. The responsibilities include helping with fundraiser coordination, making sure member-at-large committees are functioning (food for students, uniforms, etc.), and looking into getting corporate donations. The job can be shared by more than one person, if a couple of people would like to divide the responsibilities. If anyone would like to take on this position, please let someone on the board know, or tell Laura Hogan or Mr. Smith.
  
- VII. **VP of Operations** – Jay Blades
  - a. Nothing to report.
  
- VIII. **New Business** –
  - a. Nothing to report.

Joe motioned to close the meeting, Jim seconded the motion. Meeting adjourned at 6:35pm.

**\*\*Next Meeting: Thursday, March 2, 2017 at 7:00PM\*\***  
**ALL PARENTS AND STUDENTS ARE WELCOME!**