

South Lyon East Band Booster Meeting

October 6, 2016 – Meeting Minutes

Minutes were approved by the board via email on 10/18/16

- I. **Open Meeting** – Joe Grima called the meeting to order at 7:02pm.
 - a. Introductions - New and returning members were introduced. In attendance were: Matt Smith, Laura Hogan, Heidi Sanford (Secretary), Joe Grima (President), Jim Hill (Treasurer), April Meagher, Jen Liskey, Vicky Klein, John Blades, Kimberly Trethewey Fortuna, and Xavier Fortuna.
 - b. Approval of previous meeting minutes – the minutes from the September 15 meeting were posted to the band website. Joe motioned to approve, Heidi seconded the motion. Vote conducted, motion passed.

- II. **Director's Report** – Matt Smith
 - a. Marching Band Progress – It's been a really great week of rehearsal! The kids are setting high expectations for themselves and are very self-motivated.
 - b. Marching Band Competitions – The first one at Novi went very smoothly. For the next competition (October 22 in Milford) our performance will be at 7:30pm. Laura will send out the exact schedule soon.
 - c. Homecoming – will be next week (October 14). Alumni are invited to come participate in the tailgate, too.
 - d. Middle School Night/SLHS game – October 7th; we will take pit equipment and raincoats in the trailer.
 - e. Concert bands – October 18 is the first concert. Both bands are playing very well. Small ensemble information just came out for those who are interested in these extra-curricular groups. Miss Hogan (Alyssa) will run brass ensemble this year.

- III. **President's Report** – Joe Grima
 - a. New Trailer –
 - i. Progress – The brake drums and wheels have been replaced by Joe. He will need a little more money to replace one tire. Joe is looking into the possibility of replacing the aluminum on the whole thing instead of scraping off old signage and re-painting.
 - ii. Location secured for working on trailer – Joe's neighbor has donated the use of her pole barn at Dixboro and 8 mile for completing the trailer refurbishment. Work on this will begin after marching season ends.
 - b. By Laws – revisions still need to be reviewed among the board officers and will be presented at the next booster meeting for approval.

- IV. **Music Department Coordinator's Report** - Laura Hogan
 - a. Cabaret – the first planning meeting took place right before this booster meeting. All committees have chairpersons and Laura will email details to everyone soon.
 - b. Homecoming –
 - i. Tailgate party – Band and choir boosters will provide hotdogs and condiments; individual families and alumni can sign up to bring other menu items on Sign-Up Genius (see email from Laura). The entire school tailgate will be in the senior (upper) parking lot, so people will have to park in the junior (lower) lot that day. There will not be a homecoming parade this year, just the tailgate party. Joe will provide heavy-duty long extensions cords. We will need a grill and/or roasters for the hot dogs. John Blades will provide a tent canopy. Laura will ask people to bring lawn games if they would like to as well.
 - c. Trip Update – a total of 71 people have signed up, including four staff members. The price quote was based on 96 people. Mr. Smith and Mr. Middaugh will meet to discuss this and to figure out what the price will have to change to now. More information to come as soon as it is available.
 - d. Senior night is the game on October 21st, and it is also the "pink-out" that day.
 - e. Trip Fundraisers –
 - i. Royal gala fundraiser – sign-ups are up in the band and choir rooms for the kids to work at this event, which takes place on November 12th.

- V. **Treasurer's Report** – Jim Hill
 - a. Update on account
 - i. Account Status – The September end of month balance was \$5447.71. There have been a lot of deposits this month, due to fees, Spiritwear orders, etc. The balance today is \$9,430.56 (of which about \$6,000 is student-held money from fundraisers), so the real balance is closer to \$3,400. There is still some can drive money to be deposited soon. The garage sale made around \$1,400.

South Lyon East Band Booster Meeting

A couple of big expenses are coming up – such as fixing the new donated trailer (Joe is to be reimbursed, which was approved by the board via email before this meeting). \$754 in receipts was turned in tonight (included what we approved/budgeted for earlier). New padlocks for the trailers have been purchased by Tim Sanford (at cost with no tax, via a personal connection) for \$88 – he will be reimbursed for this. April Meagher (food committee chair) estimates that approximately \$1,000 is still needed in food money for remaining meals for the marching band kids, plus the tailgate hotdogs, and maybe breakfast on November 1st. This has already been budgeted for, so this is just an update to Jim so that he can keep track in the budget.

- ii. Amazon Smile program – this will not work right now due to our 501(c)3 status needing to be updated.
- iii. Non-profit status update - Jim is rectifying the situation and will file the proper paperwork to get our 501(c)3 status reinstated as soon as possible.

VI. **VP of Development** – This board position is currently open. The responsibilities include helping with fundraiser coordination, making sure director-at-large committees are functioning (food for students, uniforms, etc.), and looking into getting corporate donations. If anyone would like to take on this position, please let someone on the board know, or tell Laura Hogan or Mr. Smith. The job can be shared by more than one person, if a couple of people would like to divide the responsibilities.

- a. April might organize a casino trip for a future fundraiser, like the one that was done last year.

VII. **VP of Operations** – Vaughn Chesters – not present, so nothing to report. Matt mentioned that he recently bought some tarps to cover band equipment for future use.

VIII. **New Business** –

- a. Nothing new to report.

Joe motioned to close the meeting, Jim seconded the motion. Meeting adjourned at 7:39pm.

****Next Meeting: Thursday, November 3, 2016 at 7:00PM****
ALL PARENTS AND STUDENTS ARE WELCOME!